

Saskatchewan RCE – Student Researcher Meeting
February 27th of May 2008
Meeting Minutes

Location: Luther College (Upper dining Room) at the University of Regina
Time: 3:30 p.m.

2: Welcome

Kim Dohms, Jill Arkle, Brooke Leurer, Kim Sare, Ann-Marie Urban, Lyle Benko, Carla Ballman, Roger Petry, Peta White and Tanya Dahms (later).

Regrets: Billy Patterson and Ashley Dew

3: House Keeping

- Business cards (only Ashley needs these) – **Carla to order**
- Details for contact information (checked and sent around with the agenda)
- Bios (**Ann-Marie, Jill, and Ashley – we need a picture. Ashley we need a bio too**) If you have any alterations from what was sent around recently please get it to Peta asap. This will go to our website soon.
- Plans of actions – some are still scoping!! Would be good to include a timeline... **Draft plans of action are to be ready for next meeting so that Roger can use this for the first report to the Provincial Government.**
- Are things working in terms of getting paid? Please submit pay slips by the 20th of each month.

4: Review of student researcher projects

1. What has been achieved to date?
2. What are the current challenges and successes?

Peta: currently has a focus on other RCE work (and not using this funding for that) also supporting this group. Time is always a challenge – especially for the next three months (Peta is sitting comprehensive exams and will only be available on Tuesdays, Wednesdays and Thursdays).

Kim: started in December. She has put together a database of all places to contact already and last week she contacted 5 – 10 people. Her challenges are developing a searchable database. She is waiting to hear from Tim (he is very busy lately). Successes – getting to this place and getting together with each others.

Jill: has a work plan established and has created a database for groups to contact. Her frustration is that many people don't get back to her. So she wants to document their projects but feels that you cant really do that without formal contact. Her internship is useful to help make additional contacts. Time is a constraint.

Brooke: has a focus on Regina right now. She feels the project is a little overwhelming. She has sent lots of emails and is not really getting replies, although she has received some great responses. She is looking at websites and gathering lots of information from them. Time is a constraint.

Ann-Marie: has met with her TAWG and developed a work plan. She has sent out many emails but has not received many replies (sent 50 and received 15 back). People are willing to connect her with other contacts. 2 people have plugged things into the template. She added the following components to the template "educational component" "research" and "sponsor". David Noble has been great as he offered background information. Also she is worried about how to articulate particular aspects of the project.

Tips from the group...

If you need help to get "into" the City of Regina – please ask Kim Sare for help.

Similarly, contact Roger about U of R contacts.

And first line of contact is the TAWG Leader.

Additional ideas...

- Consider how to make our information and requirements more accessible – especially via phone calls and emails...
- Use information from websites – and offer for the contacts to get back to you if it is inaccurate or we will use it as it is....
- Use contacts from RCE and mention who referred you
- Be persistent – not harassing.... Most people are not consciously putting us off... just busy!
- There is often confusion about what we require (even though a template is being used) – we can address this over time. Keep a note of the issues that arise.
- Also Sask Government and the City are going through changes right now – so it is hard for them make decisions. Be patient with them.

7: Carla – SK ED Network Framework: does have some specific examples from testing out the framework and **Carla has been invited to come to the next meeting to share this idea with us.**

6: **Peta will talk to Tim** (the RCE web person) about how to create a form/template/survey monkey process that might work for us. As soon as Peta knows – you will know... She is thinking about survey monkey... and creating two different surveys (one for us to complete and one for others to complete themselves – I suggest the difference in case we feel we need to edit the others entered work).

The current list of categories...

1. Project title
2. Project description
3. Educational component
4. Research component
5. Resource person/s
6. Place title
7. Address or location
8. Contact person/s
9. Sponsors

Keep a journal (note) of things/items that don't fit... and share this at our next meeting (or via email)

8: Presentation for RCE conference – **at our next meeting we will discuss some possible strategies for how we might submit something to the call for participation.**

9: Other business

RCE conference – Fieldtrips: not appropriate for this meeting

RCE conference – call for **participation: looking for possible presenters. So keep eyes open for possible presenters and send the call around as you contact others.** Deadline for submission is April 6th.

Next meeting is 26th March at 3.30 to 5pm in the Upper Dining Room or Luther college at the U of R (it is always the 4th wed of each month so the next one after this is the 23rd April). At this meeting student researchers will share their work plans and leave a copy with Roger (for reporting to Government purposes). We will hold a formal full group (with TAWG leaders) for the first half an hour and then the last hour will be just the student researchers. We will work on the data collection tools and strategies.